



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Human Resource Development, Govt. of India)



NOTIFICATION

CBSE/AFF/2021/JAN/

Dated: 07.01.2021

Circular No. 01/2021

The Heads & Managers of Schools

Subject: Re-structuring of CBSE Affiliation Systems w.e.f. 1st March 2021

Dear Sir/Madam,

Greetings for a Joyous and Fulfilling New Year 2021!

With your active support and cooperation, Central Board of Secondary Education has always pioneered qualitative initiatives. The latest initiative being taken by the Board for all its stakeholders is the re-structuring of the CBSE Affiliation Systems and Process as per the various recommendations for systemic reforms laid down in the National Education Policy 2020.

2. Objectives for Restructuring CBSE Affiliation System:

Although the CBSE Affiliation System is completely online since 2006, there-structured system will be completely digital and based on data-analytics, with least human intervention, to achieve the following objectives:

- Establish Ease of doing business in CBSE affiliation system
- Attain the goal of minimum government maximum governance
- Automated and Data-driven decisions
- Achieve Transparency
- Bring more accountability in the entire systemic processes
- Achieve quick and time-bound disposal of all applications

3. Important Timelines to Note:

For streamlining the entire affiliation process and also for the convenience of schools wishing/preparing to apply under various categories of affiliation, the timelines have been revised and from 2021 onwards the applications will be received from 1st March 2021 onwards.

Kindly note that the application process for various categories will begin from 1st March 2021 and will continue throughout the year as per the details given below:

Category of Application	Timelines for each calendar year
Fresh Affiliation and Up-Gradation of Affiliation	There shall be three window periods, as follows: <ul style="list-style-type: none">• Open on 1st March and close by 31st March• Open on 1st June and close by 30th June• Open on 1st September and close by 30th September
Extension of Affiliation	Open on 1 st March and close on 31 st May
Additional Subject, Section Increase, Change of name of the school, Change of Society/Trust/Company	Open on 1 st March and shall be open throughout the year
Special Provisions under chapter 15 of CBSE Affiliation Byelaws 2018	Open on 1 st March and shall be open throughout the year

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"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092



4. Mandatory Requirements for the Submission of Applications:

- Before applying for affiliation, schools must ensure that they meet all mandatory requirements as per the Affiliation Byelaws.
- Procure digital signatures of the school from authorised service provider or AADHAR based signatures.
- Register on the CBSE website www.cbseaff.nic.in and upload all mandatory documents, i.e. No Objection Certificate, Recognition Certificate, Society/Trust/Company Registration, Land Certificate, Safety Certificate.
- Upload either the DEO certificate (*format system-generated in the online affiliation application*), duly signed by the district Education officer or the self-certification (*format system-generated in the online affiliation application*), duly signed by both the Principal and Manager of the school and countersigned by the authorised signatory of the Trust/Society/Company.

5. After the successful submission of the online application, the details submitted by the school will be analysed by the system as per the rules of the Affiliation Bye-Laws and an Inspection Committee will be constituted immediately for the purpose of inspection for affiliation. School may get the inspection done on any of the dates mentioned in the letter.

A detailed document on CBSE School Affiliation System containing the re-structured online procedure for Affiliation, documents required for application for affiliation, modalities and Standard Operating Procedures for inspection, guidelines for the Inspection Committee, videos for various processes will be soon uploaded on the CBSE website.

Anurag Tripathi

(ANURAG TRIPATHI)
Secretary, CBSE

Copy for information and necessary compliances thereon.

1. All the Principals of the School Affiliated to the CBSE.
2. The Director of Education, Delhi, Chandigarh, Arunachal Pradesh, Sikkim, Port Blair.
3. The Director Secondary Education Departments of all States
4. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, ShaheedJeet Singh Marg, New Delhi – 110016.
5. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
6. The Director, Central Tibetan School Administration, EssEss Plaza, Community Centre, Sector-3, Rohini-85.
7. All HODs of CBSE.
8. The Director (IT), CBSE, Delhi – For Uploading Circular on CBSE Website.
9. The DS to Chairman, CBSE for information to Hon'ble Chairman CBSE
10. The SPS to Secretary, CBSE
11. The Deputy Secretary (Co-ordination), CBSE, Delhi.
12. The Joint Secretary (A&L), CBSE, Preet Vihar, Delhi.
13. All Regional Offices of CBSE.
14. The E.O. (Humanities & Languages), CBSE, Delhi – For Cenbosec.
15. The PRO, CBSE, Delhi for due Publicity.
16. The Joint Secretary (IT), Affiliation, CBSE – for further circulation.
17. Guard File

Anurag Tripathi

(ANURAG TRIPATHI)
SECRETARY, CBSE